

**ANNUAL GENERAL MEETING 2020**  
**of the**  
**Friends of the Dorothy Neal White Collection**

**Zoom**  
**6:00pm, Tuesday 16 June 2020**

**MINUTES**

**Chair: Corrina Gordon  
Smith**

**Minutes: Chantalle**

The AGM was supposed to be followed by a short presentation from Mary Skarott of a selection of new acquisitions from the previous year. Due to technical issues, this has been postponed until the next FDNW meeting.

**Attendees:** Barbara Robertson, Chantalle Smith, Corrina Gordon, Joan McCracken, Kathryn Walls, Neil Robertson, Margaret Hurst, Mary Skarott, Tania Connelly, Chris Szekely

**Apologies:** Alison Grant, Bill MacNaught, Cheryl Paget, Gerard Ellis, Kay Hancock, Jeff Hunt, Julia Marshall, Lynne Jackett, Susan Price, Fiona Gray, Elizabeth Jones, Lynley Makiere

- 1. Minutes of the last AGM** - 11 June 2019 [these are available on the website]
  - a. Scholarship payment – this has been sorted. We administer the grant now, so there is no involvement from Victoria.
  - b. Will not be charged using the National Library meeting rooms.
- Matters arising from the last meeting
  - None

Mary Skarott/Joan McCracken

**2. Reports**

- 2.1 President's report
  - Lynne is resigning from the committee.
  - Chantalle to take over the editing of the newsletter, with assistance from Joan.
  - There are vacancies in the committee.
  - Four events taken place in the year for members
  - Our patron has attended many of our events (as well as speaking at one of them).
  - Sarah has continued with her PhD. We will advertise for a new scholarship this year.
  - Mary has completed the NBA, it is currently getting ready for printing to have ready at next members meeting.
  - A Special General Meeting will need to be set up to review the constitution.

- Question asked by Kathryn of changing the wording of “property” to “guardianship”. What is the difference? Mary/Chris clarified that the DNW collection is a crown asset, the NCC collection is a Department collection. However, we name 5 different collections, and it is difficult to come up with one sentence to match all.
    - **AP** Get some advice around the wording from specialists. Invite them to our SGM. Need to set a date for this meeting.
- Newsletter – looking to send via email. Either attach the pdf or send a link to the newsletter on the website. We do not want to force people to receive them via email. If people want to receive a paper copy that is fine. Margaret suggested that we print a few copies and have them available at members meetings.

- 2.2 Report from the Research Librarian

- Statistics from acquisitions:

<b>Donations accepted-DNW</b>	51 books 8 periodicals
<b>Donations accepted-NCC</b>	20 books

- Display – higher number of books in NCC displaying in the display cabinet is due to them being books from the 1940s/50/60s
  - 40 research questions
    - Joan asked if there are themes? Often these are people asking for stories they remember in the *School Journal*. Or people asking for copies of books we hold.
  - Four displays in the cabinet:
    - Bird Fancy tie in
    - Children as authors
    - Counting Books
    - Faithful Friends – Dogs in children’s literature
  - Displays in the Reading Room – a regular NCC display shelf. Two special displays.
  - Scholarship will be advertised again this year. Advertise this using social media, NZLibs mailing list, email some key people/organisations/universities. **AP** Kathryn will find names of contacts in universities
- 2.3 Financial Report
  - Healthy opening balance.
  - Current balance and investments: \$22,367
  - Used some money to purchase some books for the DNW collection

- Cost of the PO Box – On average we receive 1 letter per month. Joan approached National Library to ask if it is ok to use their PO Box. The Office of the National Librarian has agreed to this. Approval from people at meeting to go ahead with this. **AP** Joan will see if we can get a refund for this year. If not, will wait until it runs out, then will use National Library box.

Joan McCracken/Corrina Gordon

Subscription – Joan Propose to keep it at \$20 per annum.

Joan McCracken/Barbara Robertson

- 2.4 Webmaster's report
  - Similar to last year. Not a lot of changes.
  - We are open to suggestions/criticism.
- 2.5 Facebook report
  - Continues to be a place to share articles, news and photographs.
  - Share events, which has been successful in reminding people about our events and getting them to come along.
  - Posts generally gain 30-60 views.
  - **AP** Chantalle to message groups to try and share our events (e.g Book Council, Storylines)

### 3. Election of officers

- President – Corrina Gordon
- Treasurer – Jeff Hunt
- Newsletter Editor – Joan McCracken/Chantalle Smith
- Secretary – no nominations

### 4. Election of Committee

- Nearly all current committee members have put their names forward for the 2020-2021 committee:

Corrina Gordon, Barbara Robertson, Chantalle Smith, Joan McCracken, Kathryn Walls, Mary Skarott, Margaret Hurst

- Thank you to Lynne Jacket for her commitment to the committee.

Corrina Gordon/Mary Skarott

### 5. Proposal for spending on FDNW

- Brochures
- NBA
- Logo
- Merchandise

- Did have positive responses to these ideas. Has been asked if we can get other quotes, which we agree is wise. ATL Endowment Trust used someone recently. Kathryn suggested Lindsay Missen as a potential logo designer. **AP** If anyone is aware of any designers please let the committee know.
- **AP** Committee with investigate other quotes. Joan will ask the person who did the ATL Endowment Trust work. Corrina will assist.

## 6. Barbara Murison Fund

- Idea is to create a curatorial fellow. The role will play a major role in actively seeking archival material from children's authors, illustrators and publishers.
- ATL have completed the appraisal of Barbara's archive. Trustees have agreed to donate her archives to ATL. This includes papers, photographs, ephemera, and files from her computer, as well as her computer.

## 7. Future Events

- Suggestion of hosting lunch time talks?

Actions Points	Owner
Specialist advice around the wording of the collections in regard to updating the constitution	FDNW Committee
Set Special General Meeting	FDNW Committee
Advertising the scholarship – Finding contacts within universities	Kathryn Walls
PO Box – seeing if we can get a refund, so we can cancel the FDNW PO Box subscription early	Joan McCracken
Sharing events on Facebook – Contact other organisations to share our events	Chantalle Smith
Investigate other quotes for logo design and merchandise	Corrina Gordon and Joan McCracken

**AGM closed 7:29pm**